

Youth Sub Committee

Voluntary Member - Position Description



About YMCA Victoria

At the Y, we believe in the power of inspired young people. A community not-for-profit organisation with 17 million participations annually across Australia. 5,000 staff and volunteers serve at more than 150 locations every day. We partner with government and private capital to deliver programs and services that include community recreation, adventure and stadium sports, camping, learn to swim, children's programs, early learning, youth services and social enterprises.

"We believe in the power of inspired young people."

The Y's belief statement.

Position Details

Position Title	Youth Sub Committee Specialist Member	Employment Status	Volunteer
Position Reports To	Youth Sub Committee Chair	Budget/Delegations	Not Applicable
Key Internal Relationships <ul style="list-style-type: none">• Youth Sub Committee members• Board of Directors• CEO• Executive Leadership Team• Governance team		Key External Relationships <ul style="list-style-type: none">• Capacity to meet with internal and external stakeholders• Able to passionately represent the YMCA in public forums• Possess exceptional personal qualities – reputation, values• Demonstrate broad interests and strong intellect; a capacity to engage with community leaders	

Position Purpose

The Youth Sub Committee (YSC) is established as a Sub Committee of the Y Victoria Board and is responsible for assisting the Board with its responsibilities by providing oversight and monitoring of youth affairs, strategy & organisational engagement of young people.

The role of Youth Sub Committee Specialist offers the opportunity for a young person to bring new skills and perspectives to the Y. The Board strongly believes that age diversity at the governance level helps the Y have different approaches to and views of its community. As a member of YSC, you will represent the Y, provide insights and address issues that are relevant to younger Victorians and influence real outcomes. Your contribution will influence how the Y advocates on behalf of young people about issues that are most important to them – by listening to the voice of youth and creating meaningful opportunities for them to engage and influence the work of the Y.

You will also be able to demonstrate and develop your experience in key areas including community accountability and empowering young people, while enhancing your understanding of good governance principles. Whatever your career is on a day-to-day basis, you're able to bring a contemporary knowledge of your generation. You're connected with an increasingly changing world and up-to date with social trends and attitudes amongst young people.

You are able to demonstrate a commitment to a cause, a community, a brand and most importantly, you have a passion for the Y's objectives and our belief in empowering young people.

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Term: One-year term, option of standing for re-election

Your commitment: Attendance at quarterly meetings held online out of hours (2 hours' duration) plus option to attend and participate in various Y events at your discretion.

Our commitment: Significant opportunity to develop your skills and expertise in leading governance practices, both through formal and informal exposure to professional development. Provide advice to the skilled Board of Directors at Y Victoria and make an impact on the future strategic direction of this youth-focused organisation. You will have access to Y events, programs, expertise and senior leaders, as well as be offered the ability to shape and influence the Y's work with and for young people at a local, national and global level.

Position Specific Requirements

Required prior to commencement:

- Working with Children Check (volunteer)
- Satisfactory National Criminal History Records Check
- International Police Records Check (if applicable)
- National Personal Insolvency Index check (bankruptcy check)
- ASIC Disqualified Persons check (name check)
- Australian Children's Foundation Online Safeguarding Children Training Certificate (to be completed prior to commencement for successful candidate)

Personal Attributes

- Excellent interpersonal skills
- Model the organisation's values and associated behaviours at all times

Safeguarding Children and Young People

You will be required to display leadership and commitment within the organisation with the YMCA Safeguarding Children and Young People Policy at all times. You must:

- Declare anything you become aware of through the course of your engagement with YMCA which a reasonable person would consider could impede your suitability to have contact with children and young people
- Act as an extended guardian towards children and young people where you have interactions and at all times take reasonable steps to prevent abuse and neglect
- Adhere to all policies and procedures relating to safeguarding children and young people and the code of conduct
- Update your details whenever these change, with the relevant department administering the working with children check or equivalent in your state/ territory of residence, as required by applicable laws
- Complete WWCC prior to commencement and maintain currency throughout employment
- Complete a National/International Police Check prior to employment and at the discretion of the YMCA
- Report any suspicions, concerns, allegations or disclosures of alleged child abuse/ neglect in line with procedures
- Participate in safeguarding children and young people training as directed
- Use standardised methods for receiving and responding to feedback and complaints from children, young people and their families
- Any new program initiatives are to include consultation with children and young people, using standardised practices and resources
- Maintain a working knowledge of policies and procedures relating to safeguarding children and young people
- Attend any other training legally mandated by your role in relation to safeguarding children and young people

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- Actively promote cultural safety for children and young people from CALD, Aboriginal and Torres Strait Islander Peoples, LGBTQIA+ communities and those with disabilities

Health, Safety and Environment

You will be required to promote a positive safety culture by contributing to health and safety consultation and communication and through active participation in the reporting of hazards, incidents and near misses. You will take reasonable care for your own health and safety, and for the health and safety of others, and adhere to the YMCA's various policies, procedures, work practices and standard operating procedures.

Date PD created or revised: May 2023